



Fall Commencement 2017

A Note from Academic Affairs

Congratulations to our fall graduates! We hope that the information provided in this newsletter will assist our graduates and their families as they prepare for this important event. Additional information can be found by referring to graduation.king.edu.

Schedule*

Friday, September 1

5 p.m. Deadline to Turn in Application for Degree to the Office of Registration and Records

Wednesday, October 18

Midnight Deadline for Ordering Caps and Gowns
\$25 Late Fee for Ordering after this date

Monday, November 27

5 p.m. Deadline for Ordering Invitations

Monday, November 27

5 p.m. Deadline for Change in Marching Status

Wednesday, December 6

5 p.m. Deadline for Grades from Other Institutions

Saturday, December 9

8:30 a.m. MANDATORY Commencement Rehearsal
Viking Hall Civic Center

9 a.m. Student Line Up
Viking Hall Civic Center

10 a.m. Commencement
Viking Hall Civic Center

*Schedule is subject to change.

Information from the Registrar

Graduates who do not plan to participate in fall graduation should notify the Registrar immediately. Graduating students taking courses at another institution must have final grades into the Registrar's office no later than 5 p.m. on Wednesday, December 6. Those that cannot meet this deadline must contact the Office of Registration and Records immediately.

Each student's graduation fee and other outstanding balances must be paid in the Business Office before he or she receives their diploma.

Academic Honors

Academic honors will be determined by the undergraduate student's King grade point average. In addition, certain departments also require honors candidates to undergo an external examination. Graduates who have completed a *minimum of 62 semester hours of graded coursework at King* (excluding PLA, and pass/fail credits) will be eligible for the following Latin honors:

- GPA meeting or exceeding 3.500: *cum laude*
- GPA meeting or exceeding 3.700: *magna cum laude*
- GPA meeting or exceeding 3.900: *summa cum laude*

Students who have completed 48-61 hours of graded coursework at King with an institutional grade point average of 3.70 or higher will graduate *With Distinction* in their given field. *Graduate & Professional Studies (GPS)* students completing a *single program*, such as the Bachelors of Business Administration, will *not* meet the minimum semester hour requirement to receive honors other than *With Distinction*.

The GPA at the end of the 10th week of the student's last semester will be used to announce **anticipated** honors during commencement exercises. The student's final transcript remains the official record of any honors granted. Honors will be noted on the diploma and final transcript.



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Viking Hall Civic Center

The commencement ceremony will be held in the Viking Hall Civic Center in Bristol, Tennessee. Viking Hall is located at 1100 Edgemont Avenue - less than three miles from the King campus and will allow you to invite all of your family and friends without the worry of limited seating. Guests do not need tickets to attend.

Graduates should enter through door #33 on the northeast corner of the building. Graduates will be entering the lower level of the building and will be seated on the civic center's main floor for a brief rehearsal.

Commencement Rehearsal

All graduates must attend Commencement Rehearsal on Saturday, December 9 at 8:30 a.m. on the floor level (sections 21 & 22) of the Viking Hall Civic Center. This rehearsal will allow us to gather important final information including correct name pronunciation. Following rehearsal, graduates will move to the dressing rooms labeled by degrees being awarded. Line-up for the ceremony will begin by 9 a.m. Graduates who do not check-in and are not lined up by 9:15 will NOT have their name called to go across the stage. Please allow ample time for finding a parking space and being inside the Civic Center by 8:30 a.m.

Cap, Gown, and Invitation Orders

Graduates are responsible for ordering their caps and gowns from the Herff-Jones website:

<http://www.herffjones.com/college/king/>.

The deadline for ordering caps and gowns is Wednesday, October 18. Orders after that date must be placed directly with Susan Marshall (sdmarsha@king.edu). A \$25 fee will be applied to all late orders. Cap and gown collection or delivery options will be announced at a later time by Susan Marshall. Please be sure to check your King University student email account for this information.

Invitations may also be ordered through the Herff-Jones website. Orders placed after November 27 will not be filled.

Family Diploma

A graduating student who has a parent or guardian that is a member of the King University faculty, staff, or Board of Trustees may request that the parent deliver the diploma case during commencement in lieu of the President. The student should make the request in writing to The Office of Academic Affairs academicdean@king.edu no less than two weeks before Commencement.

Accommodations

Several hotels are located within a few miles of our campus. The Courtyard Marriott offers a special King University rate.

Courtyard by Marriott
3169 Linden Drive
Bristol, VA 24201
(276) 591-4400