



**All Undergraduate Students**

Full-time undergraduate students must take a minimum of 12 hours each semester. Students are strongly discouraged from attempting more than 20 hours in any given semester, including courses being taken at another institution. In no instance will any undergraduate student be allowed to register for more than 24 hours in any semester.

**Traditional Undergraduate Students**

Traditional undergraduate students in their first semester generally enroll in a maximum of 16 semester hours. Traditional undergraduate students who have successfully completed their first semester may enroll for up to 20 hours each subsequent semester. Any traditional undergraduate student desiring to enroll in more than 20 semester hours must secure permission by submitting the *Overload Permission Form* to the Office of Registration and Records. An Overload Fee of \$300 per credit hour will be charged for any semester hours beyond 20.

**GPS Undergraduate Students**

GPS undergraduate students in their first semester generally enroll in a maximum of 12 semester hours. GPS undergraduate students who have successfully completed their first semester with a 3.00 term GPA may enroll in up to 16 semester hours each subsequent semester; however, within that 16 hour limit, no GPS student may take more than 5 semester hours in a single module, with the exception of module D (15-week courses). Any GPS undergraduate student desiring to enroll in more than 16 semester hours must secure permission by submitting the *Overload Permission Form* to the Office of Registration and Records.

**Graduate Students**

Full-time graduate students must take a minimum of 9 hours each semester. Graduate student enrollment expectations and limits are determined by the approved plans of study for each program. All requests for permission to exceed the hours designated by the approved plans of study by 3 or more semester hours must be approved by the particular graduate program coordinator and the Office of Academic Affairs.