

Records and Transcripts



A complete record showing entrance credit, college credits, majors, minors, honors, and degrees for each student is kept in the Office of Registration and Records.

Transcripts are forwarded to designated third parties only upon the student's request. To be "official" they must be signed by the Registrar and bear the Seal of King University. All transcripts will clearly indicate when and to whom they are issued. Official transcripts will be withheld if the student has not settled all obligations (holds) to the institution.